

**Application for Restoration of Name to the Register of Occupational Therapists
under section 10(5) of the Supplementary Medical Professions Ordinance**

To safeguard public health and maintain the professionalism of occupational therapists, the Occupational Therapists Board (“the Board”) has decided to adopt the following criteria **with effect from 8 December 2023** –

- (a) In line with the implementation of the Mandatory Continuing Professional Development (“CPD”) scheme for the registered occupational therapists, applicants should have obtained the required CPD credit points, as follows-

Period of Removal	CPD credit point requirement [Note: the CPD credit points should be obtained during the period of removal and within 3 years immediately preceding the restoration application]
1 year or less	15
More than 1 year up to 2 years	30
More than 2 years	45

- (b) The CPD credit points should be recognized or accredited by the Board. For details on recognized CPD activities, please refer to the Manual of CPD for Registered Occupational Therapists at the website of the Board at: <https://www.smp-council.org.hk/ot/en/content.php?page=cpd> .

2. Applicants should complete the application form as attached, accompanied by a statutory declaration made before a Commissioner for Oaths or Notary Public as to the truthfulness of the contents of the application form. A list of offices in the Department of Health which provide statutory declaration service is enclosed.

Occupational Therapists Board

December 2023

Occupational Therapists Board
Application for Restoration of Name to the Register of Occupational Therapists

[Note 1]

I wish to apply to the Occupational Therapists Board of Hong Kong for the restoration of my name to the register of occupational therapists in accordance with section 10(5) of the Supplementary Medical Professions Ordinance, Chapter 359, Laws of Hong Kong.

I declare that –

- (a) after the removal of my name from the register of occupational therapists,
 - (i) I **have** / **have not*** practised occupational therapy in Hong Kong; and
 - (ii) I **have** / **have not*** practised occupational therapy in other jurisdiction(s) [Note 2];
- (b) since the date of the last declaration made by me to the like effect for the purposes of registration or application for a practising certificate (as the case may be),
 - (i) I **have** / **have not*** been convicted in Hong Kong or elsewhere of any offence punishable with imprisonment [Note 3]; and
 - (ii) there **has** / **has not*** been criminal and professional proceedings against me, whether completed or in progress, in Hong Kong or elsewhere [Note 3]; and
- (c) I have submitted evidence of my participation in the Continuing Professional Development activities.

Signature	:	_____
Name	:	_____
HKID Card / Passport No.	:	_____
Address	:	_____ _____ _____
Telephone	:	_____
Email	:	_____
Date	:	_____

* Please delete as appropriate.

Note 1 : This application will only be accepted when accompanied by a statutory declaration made before a Commissioner for Oaths or Notary Public as to the truthfulness of its contents.

Note 2 : If the applicant has practised in another jurisdiction since his or her name was removed from the register of occupational therapists, this application must be supported by a certificate of good standing from the statutory registration body which has jurisdiction over his or her latest practice. Any certificate issued for more than six months will not be accepted.

Note 3 : If it is in the affirmative, details must be attached to this application.

FREE STATUTORY DECLARATION SERVICE
DEPARTMENT OF HEALTH

衛生署轄下
提供宣誓服務的辦事處

中央註冊室 香港灣仔皇后大道東 213 號 胡忠大廈 17 樓 (電話：2961 8649 / 2961 8650)	Central Registration Office 17/F, Wu Chung House 213 Queen's Road East Wan Chai, Hong Kong (Tel No : 2961 8649 / 2961 8650)
管理局及委員會辦公室(順豐國際中心) 香港灣仔皇后大道東 182 號 順豐國際中心 1 及 2 樓 (電話：2527 8351 / 2527 8360)	Boards and Councils Office (Shun Feng International Centre) 1/F & 2/F, Shun Feng International Centre 182 Queen's Road East Wan Chai, Hong Kong (Tel No : 2527 8351 / 2527 8360)
管理局及委員會辦公室(愛群商業大廈) 香港灣仔愛群道32號 愛群商業大廈14樓1408室 (電話：2243 3374 / 2243 3375)	Boards and Councils Office (Guardian House) Room 1408, 14/F, Guardian House 32 Oi Kwan Road Wan Chai, Hong Kong (Tel. No. : 2243 3374 / 2243 3375)
管理局及委員會辦公室(黃竹坑) 香港香港仔黃竹坑道 99 號 香港醫學專科學院賽馬會大樓 4 樓 (電話：2873 4797)	Boards and Councils Office (Wong Chuk Hang) 4/F, Hong Kong Academy of Medicine Jockey Club Building 99 Wong Chuk Hang Road Aberdeen, Hong Kong (Tel No : 2873 4797)
中醫藥管理委員會秘書處 香港灣仔皇后大道東 213 號 胡忠大廈 22 樓 (電話：2121 1888)	Chinese Medicine Council Secretariat 22/F, Wu Chung House 213 Queen's Road East Wan Chai, Hong Kong (Tel No : 2121 1888)
中醫藥規管辦公室 九龍觀塘巧明街100號 Landmark East友邦九龍大樓16樓 (電話：3904 9130)	Chinese Medicine Regulatory Office 16/F, AIA Kowloon Tower, Landmark East 100 How Ming Street Kwun Tong, Kowloon (Tel. No. : 3904 9130)
診所行政及策劃科 新界沙田上禾輦路 1 號 政府合署 3 樓 331 室 (電話：2158 5131)	Clinic Administration and Planning Division Room 331, 3/F Sha Tin Government Offices 1 Sheung Wo Che Road Shatin, New Territories (Tel. No.: 2158 5131)